

Traffic Direction Course Procedure

1. The traffic direction class will be conducted in one of two ways:
 - a. You will take the course in a training session at a MUTA and complete the classroom and test portion there, followed by the practical exercise in the field.
 - b. You will download the study material from the VDF website, study and submit the written test prior to the MUTA, and complete the practical exercise at the MUTA.
2. To complete the self-study prior to the MUTA:
 - a. Download the study materials.
 - b. Read and study the materials until you have mastered the subject matter.
 - c. Answer the questions on the written test. You may use the study material during the test.
 - d. Submit the test to: jstanley@outdrs.net for grading. You must get 100% on the test to pass.
 - e. You must do your own work. Your own life and the lives of others will depend on your knowledge and use of the material.
3. Once a passing test has been received. You will be notified within 24 hours of the result. If you do not get one of the following replies within 24 hours, you should follow up with an email to ensure that your test was received.
 - a. A passing test will be acknowledged with a certificate of completion for the written self-study portion of the traffic direction course.
 - b. A non-passing test will be acknowledged with an email advising that a new test needs to be submitted. The original test will NOT be returned.
4. A soldier submitting a passing written test in either a classroom setting or through self-study will be allowed to participate in the practical portion of the course to be scheduled at the MUTA.
5. Soldiers completing the practical portion of the course will receive a certificate of training completion.
6. **Questions, or issues may contact:** MAJ Jim Stanley, jstanley@outdrs.net or jim.stanley1stregiment@gmail.com, 804-908-6008